Preptorum

TORUMPREP INC: COMPANY PROFILE

EXAMPLE PACK: TORUMPREP INC
DOCUMENT 01
FICTIONAL · NOT A REAL COMPANY

Fictional bank · Continuity pack document 01

> **FICTIONAL EXAMPLE CONTENT – TorumPrep Inc is not a real company.** All details below are invented to illustrate a continuity pack. Any link or email address in this pack uses the reserved documentation domain torumprep.example.

AT A GLANCE

ITEM	DETAIL
Name	TorumPrep Inc (fictional)
Type	Wholesale and corporate bank with a markets business
Offices	London (Europe, Middle East and Africa hub) and New York (Americas hub)
Trading hours covered	London morning through New York close, with a planned overlap each afternoon UK time
Main business lines	Foreign exchange, rates, credit trading and hedging for corporate clients; payments and treasury services
Infrastructure	Mostly cloud: trading and risk platforms on AWS (two regions), corporate IT on Azure and Microsoft 365, plus a small on-premises footprint in each office for market data and voice recording
Identity and sign-in	Microsoft Entra ID for staff sign-in; separate break-glass accounts held offline
Key outside parties	Executing brokers, clearing houses, exchanges, custodians, market data vendors, cloud providers

WHAT MATTERS MOST IN AN OUTAGE

TorumPrep's main exposure is **open positions it cannot see, manage or close** while the market keeps moving. A few minutes without trading or risk systems can turn a hedged book into an unhedged one. The order of priority in any outage is:

1. **Know what we hold.** Rebuild a view of open positions from offline snapshots and outside statements.
2. **Stop the risk growing.** Apply degraded-mode risk limits and pause new risk.
3. **Hedge if needed.** Use recorded voice lines to brokers for essential hedges.
4. **Tell the right people.** Clients, counterparties and regulators, as set out in our own procedures.
5. **Recover and reconcile.** Bring systems back, then match every manual trade to the books.

RECOVERY TARGETS (ILLUSTRATIVE)

SERVICE	TARGET TO RESTORE (EXAMPLE ONLY)
View of open positions	Within 15 minutes (example), using offline snapshots
Ability to hedge by voice	Within 15 minutes (example)
Core trading platform	Within 2 hours (example), in the alternate AWS region
Email and Teams	Out-of-band channels within 30 minutes (example); full service depends on the provider

WHO HOLDS THIS PACK

Every trading desk head, the duty Incident Lead in each office, operations and risk duty managers, and the technology on-call lead. Each holds a Preptorum drive with this pack and the latest position snapshots that risk staff copy onto it. Spare drives are kept in a locked cabinet in each office (see document 04, section 7).

Document owner: Head of Operational Resilience (role). Review: quarterly (example) and after every incident.